

PLEASE PRINT LEGIBLY:

University Course: \_\_\_\_\_ Semester/Year: \_\_\_\_\_ Credit Hours: \_\_\_\_\_

Student Name: \_\_\_\_\_ Dawgtag: \_\_\_\_\_

Local Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Instructor Name: \_\_\_\_\_

Instructor Email: \_\_\_\_\_

The student must submit this completed form to the University Honors Program office by the end of the third week of the semester.

If the student is unable to complete the terms of this contract, for any reason, they should contact the Honors office and their instructor immediately.

Please be advised that a student must earn at least a grade of "C" or higher for credit to be given towards their Honors requirements.

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Signatures:

Student: \_\_\_\_\_ Date: \_\_\_\_\_

Instructor: \_\_\_\_\_ Date: \_\_\_\_\_

Department Chair: \_\_\_\_\_ Date: \_\_\_\_\_

(required if class instructor is a graduate/teaching assistant)

University Honors Program Director: \_\_\_\_\_

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FOR OFFICE USE ONLY:

Added to database: \_\_\_\_\_ Written in gray book: \_\_\_\_\_ Written in file: \_\_\_\_\_

Grade Added to database: \_\_\_\_\_ Grade Written in File: \_\_\_\_\_



# University Honors Program

Southern Illinois University Carbondale

## Contract for Honors Credit

An **honors contract** is the agreement between a student who is enrolled in the University Honors Program and a professor that defines the terms whereby the student will complete an enhanced and enriched requirement for an existing course. The student will receive honors credit for the completion of the contracted requirements and will benefit from the opportunity to experience more responsibility, more student/instructor interaction and a more in depth study of the course material. The honors contract defines and formalizes the method and means of this enhanced opportunity.

### To the Honors Student:

The initiation of an honors contract is the responsibility of the student. Ideally, contact should be made with the instructor during the semester previous to the semester for the requested course. You should choose an instructor whose work interests you and with whom you would like to pursue a more in-depth academic experience. You may also choose a course based on subject matter alone.

You should discuss your interests with the instructor and define the work that will be included in the honors contract. It is important to remember that even though more work is a part of the honors component, **more** alone does not fulfill the requirement. The emphasis is on **quality, breadth and depth** of work. For example, extra readings alone are not enough but need to lead to a more in-depth discussion or more substantive or original paper or project. After you and your professor agree on the requirements of the honors course, the honors contract must be completed.

**Once approved by the faculty member and/or Departmental Chair, the honors contract must be submitted to the University Honors Program by the Friday of the third week of the semester for approval.**

**If you find you are unable to complete the terms of your honors contract, please notify the University Honors Program office and your instructor immediately. The deadline is no later than the end of the 12<sup>th</sup> week of the semester.**

### To the Honors Instructor:

Even though students are encouraged to initiate the honors course process, instructors are encouraged to be aware of honors students and to encourage promising students to pursue honors courses and the honors contract process. Individual dialogue with the university's brightest and most motivated students can benefit faculty as well as the student. The satisfaction of mentoring, the establishment of relationships with future leaders, and the opportunity to teach on a higher level are reasons for encouraging this process.

When a student requests the development of an honors contract with you, you should discuss the possibilities and formulate an enhanced curriculum that offers a qualitatively more demanding experience. The actual requirements will vary but must be approved by the department and by the University Honors Program. Please familiarize yourself with the honors contract form and approval process. **Should the Honors student be unable to complete the Honors contract, please notify the Program at [honors@siu.edu](mailto:honors@siu.edu).**

**Questions about the honors contract and process and examples of honors contracts are available from Lori Merrill-Fink, University Honors Program, Morris Library, Room 110, 618-453-2824, [lomerfi@siu.edu](mailto:lomerfi@siu.edu)**