

# HOW TO REGISTER FOR UHON SEMINARS ON SALUKINET

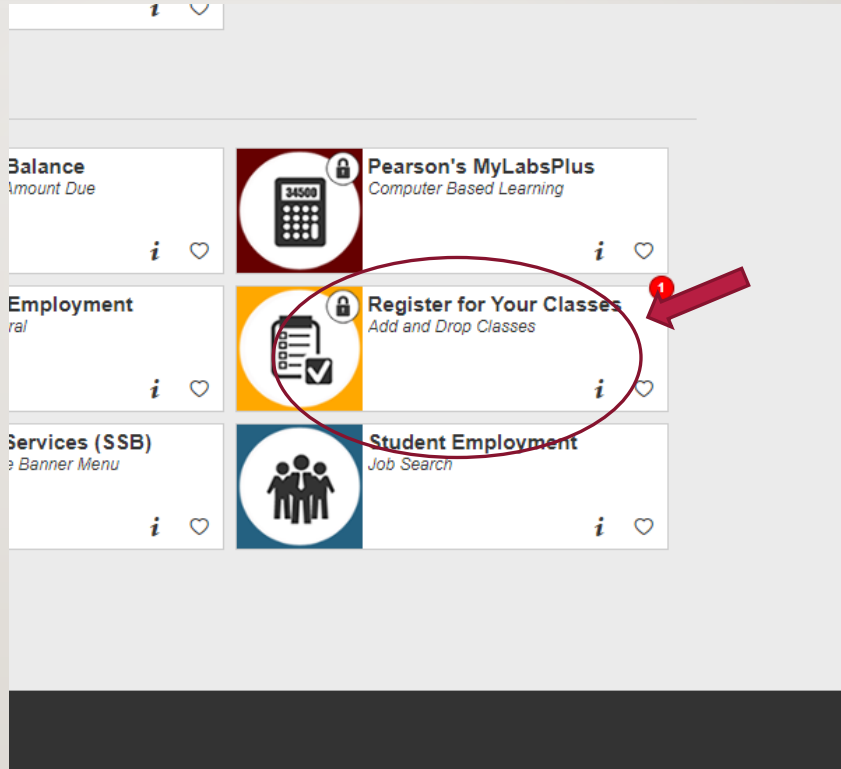
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IT'S THE TIME OF THE SEMESTER WHERE HONORS STUDENTS CAN REGISTER FOR CLASSES BEFORE OTHER STUDENTS. BUT HOW?

# I) LOG ON TO SALUKINET

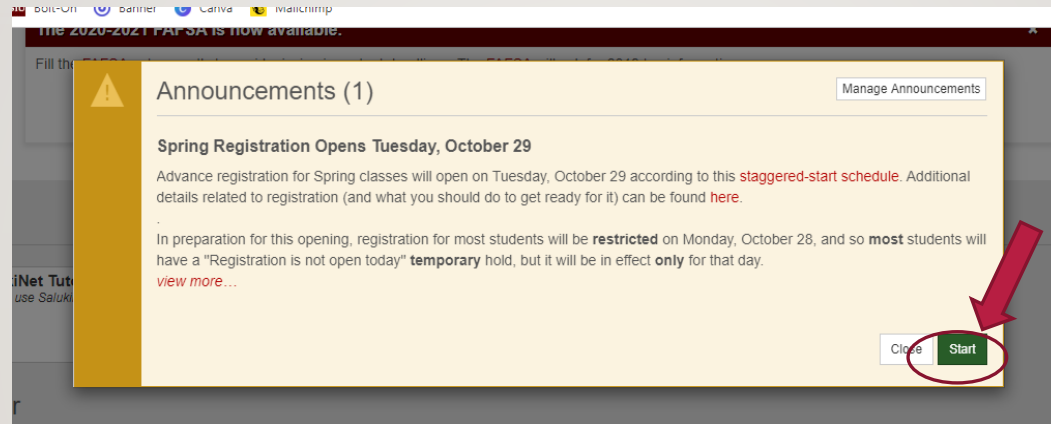
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- Once on Salukinet, find or search for the “Register for Your Classes” section



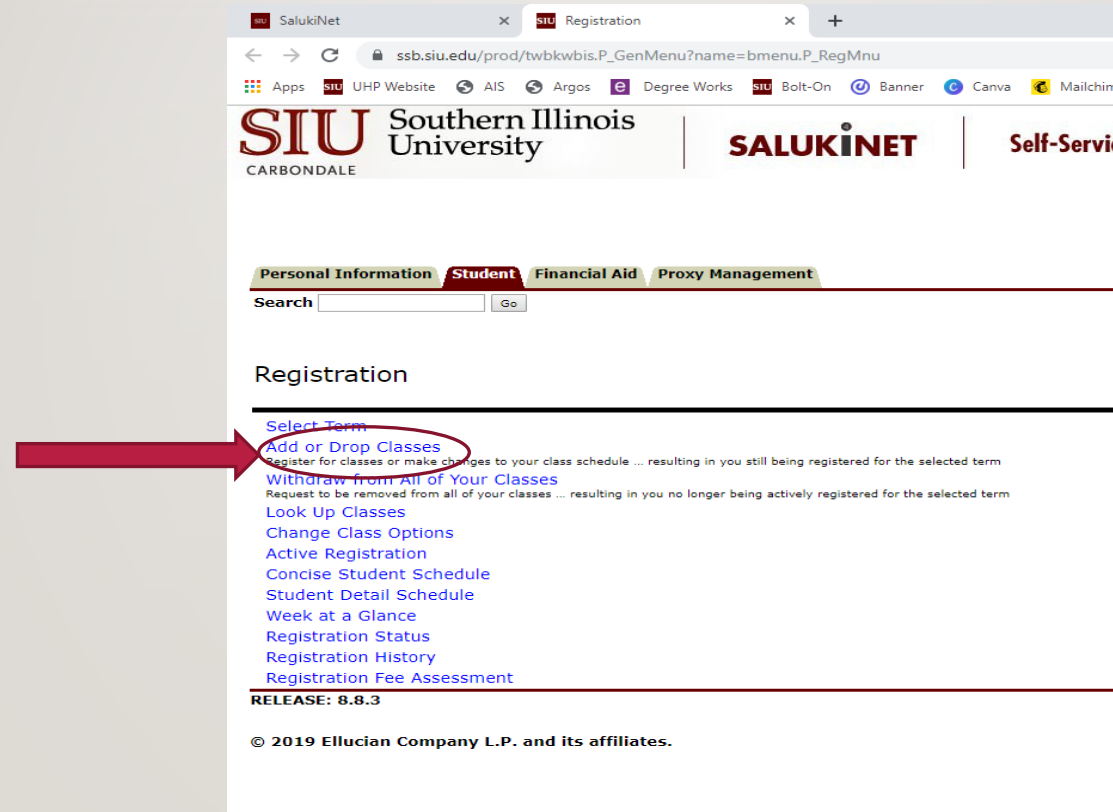
## 2) CLICK START ON THE PROMPT

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- Most students can only register for classes starting the Tuesday of registration week.
- Honors Students are allowed to register early on Monday from 8:15 AM – 6 PM.
- If you do not register for your classes between this window, you will only be able to make changes during your allotted time (by year and day) according to the Registrar website.

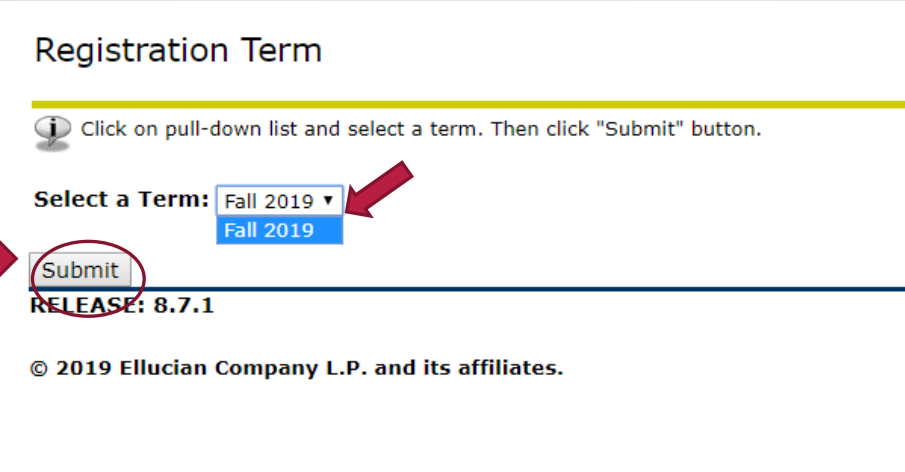
### 3) CLICK ON “ADD OR DROP CLASSES”




## 4) SELECT THE UPCOMING SEMESTER


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- On the day of registration, the proper semester will appear in the dropdown menu



Registration Term

 Click on pull-down list and select a term. Then click "Submit" button.

Select a Term:  

**RELEASE: 8.7.1**

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The screenshot shows a registration form with a dropdown menu for 'Select a Term' and a 'Submit' button. Red arrows point to the dropdown menu and the 'Submit' button. The dropdown menu is open, showing 'Fall 2019' as the selected option. The 'Submit' button is circled in red.

# 5) AGREE TO THE REGISTRATION AGREEMENT

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## Registration Agreement

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In order to register for classes, you **must** agree to the following statements:

By registering for classes at Southern Illinois University Carbondale (SIUC), I am responsible for payment regardless of my eligibility for financial aid. I also accept responsibility for my academic progress and/or diploma. If I fail to pay my student account or any monies due by the agency fees (which may be based on a percentage up to a maximum of 33.3% of my room, and board may be reported to one or more national credit bureaus by the University.

I understand that Southern Illinois University Carbondale will apply any financial aid to my account in the Student Financial Services Building, 2nd Floor.

I understand that Southern Illinois University Carbondale will deliver my IRS 1098-T form by submitting a written request (email or paper) to the Bursar's Office.

I authorize Southern Illinois University Carbondale and its agents/contractors to use my personal information or to receive general information from the University. I further authorize SIUC to use my information for the purpose of providing me with the best educational experience.

If I am already registered but not attending classes, I understand I must forfeit my seat.

Agree  Disagree

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## 6) ENTER YOUR RUN NUMBER

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- After this, you will be prompted to enter your RUN number
- This is a series of numbers (usually 5 digits) that your ACADEMIC ADVISOR will give to you – *not* your Honors mentor.
- If you do not have this, you will not be able to proceed.





# HOW DO I FIND MY CRN'S?

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- Honors will send you an **email with the CRN** for the Honors seminar you have selected after you have reserved your spot using sign-up genius.
- The **Sign-Up Genius** will include spots available in each course, please know what *section* you need.